

The CLUB House Mickle Trafford Village School. CH2 4EF

OFSTED NUMBER: 111082

REGISTRATION AND BOOKING FORM

CONTACT NUMBER IS 01244 506480 UNTIL 4.00PM and 07858 940057 AFTER 4.00PM

NAME OF CHILD	
DATE OF BIRTH	
PRIMARY CONTACT NAME PRIMARY CONTACT TELEPHONE NUMBER PRIMARY CONTACT RELATIONSHIP TO CHILD VOUCHER COMPANY	
SECONDARY CONTACT NAME SECONDARY CONTACT TELEPHONE NUMBER SECONDARY CONTACT RELATIONSHIP TO CHILD VOUCHER COMPANY	

Please note any allergies and/or medical conditions we should be aware of in the space below:

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Please indicate on the table below which days your child will be joining the club.

	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
After School Club £12.00 3.10pm-6pm					

FEES (£12.00 PER SESSION) are payable half termly in advance to secure your child's place. We offer a 10% sibling discount for those families using The Club House. That is, the second and third child's cost per session will be £10.80. Payments can be made online at www.scopay.com. Please contact the school office if you have not yet set up a scopay account as **sessions should be booked via the 'calendar' tab on scopay**. We also accept payments from Tax-Free Childcare and Childcare Vouchers. If it is not possible to make payment in advance, fees must be paid within the week that the session falls. Fees **must not be allowed** to run into arrears. Late payment will incur additional charges at 2.5% per month. In the event that payment remains unpaid for more than 14 days (with no payment plan in place to outline when this will be made) the place for your child(ren) may be reviewed and the service withdrawn, this could also lead to the debt being passed on to our Debt Recovery Team. This constitutes a termination of the contract and should be regarded as a formal demand for all outstanding fees. Non-attendance to a booked session will still be charged unless there are exceptional circumstances. Last minute bookings should be made by telephone on 01244 506480. Changes and amendments to the above schedule should be emailed to admin@mickletrafford.cheshire.sch.uk.

Signature of parent/carer: Date:

Places confirmed by: Date: